

भारत संचार निगम लिमिटेड

BHARAT SANCHAR NIGAM LTD

(भारत सरकार का उद्यम)

A Govt. of India Enterprise

मुख्य महाप्रबंधक का कार्यालय, बी एस एन एल, तमिलनाडु परिमंडल, चेन्नै-6
O/o Chief General Manager, BSNL, T.N. Circle, Chennai-600 006.

To

The PGMs/GMs of all SSAs,/CMTS Trichy

PCE(Civil)/CE(Elec),Chennai ,

SR AO(DRAWAL) CIRCLE OFFICE.

No. TAC /BSNL/FP/2012-13/ Dated at Chennai -6 the 3 - 1 - 2015

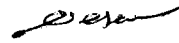
Sub: Sanction and Drawal of provisional Family Pension and Gratuity to
the family of the Deceased Employees-reg

It has been brought to the notice of this office that there is delay in settlement of family pension in respect of Death Cases. As per Rule 80 A of CCS (pension) Rules 1972 immediately after the death of the employee the head of the office has to take action for drawal and payment of provisional family pension and Gratuity to the legal heir after deducting the Government dues if any. The payment of provisional family pension shall continue for the period of six months from the date of death of the official. This procedure may kindly be followed to avoid financial hardship to the deceased family.

Suitable guidance may be given to the family members for compiling the pension papers. The pension papers may be forwarded to DOT Cell duly completed in all aspects without any delay.

Encl: Copy of Rule 80A of

CCS (Pension) Rules 1972


उप महाप्रबंधक (वित्त)/ Dy. General Manager (Finance)

मुख्य महाप्रबंधक का कार्यालय/O/o Chief General Manager

बी एस एन एल, तमिलनाडु परिमंडल/BSNL, T.N. Circle

चेन्नै / Chennai-6

(4) The Head of Office shall draw the attention of the Accounts Officer to the details of Government dues outstanding against the deceased Government servant, namely,—

- (a) Government dues as ascertained and assessed in terms of Rule 80-C and recoverable out of the gratuity before payment is authorized.
 - (b) Amount of gratuity to be held over partly for adjustment of Government dues which have not been assessed so far and partly as a margin for adjustment in the light of the final determination of the gratuity.
 - (c) The maximum amount of gratuity to be held over for the purpose of Clause (b) shall be limited to ten per cent of the amount of gratuity or rupees one thousand, whichever is less.
- (5) (a) If Form 18 has been completed and the claim or claims in the respective Forms have not been received from the beneficiary or beneficiaries, the Head of Office shall forward Form 18 and the documents referred to in sub-rule (1) to the Accounts Officer leaving unfilled Items 22, 23, 24, 25 and 26 of Part-I of the said Form.
- (b) As soon as the claim or claims are received by Head of Office, they shall immediately be forwarded to the Accounts Officer with the request that Items 22, 23, 24, 25 and 26 of Part-I of Form 18 may be filled by the Accounts Officer.

80-A. Sanction, drawal and disbursement of provisional family pension and gratuity

(1) After the documents referred to in Rule 80 have been sent to the Accounts Officer concerned, the Head of Office shall draw provisional family pension not exceeding the maximum family pension and hundred per cent of the gratuity as determined in accordance with the provisions of this Chapter. For this purpose, the Head of Office shall adopt the following procedure, namely:—

- (a) he shall issue a sanction letter in favour of claimant or claimants endorsing a copy thereof to the Accounts Officer concerned indicating the amount of provisional family pension and hundred per cent of the gratuity as determined;
- (b) he shall indicate in the sanction letter the amount recoverable out of the gratuity under sub-rule (4) of Rule 80;
- (c) after issue of the sanction letter he shall draw—
 - (i) the amount of the provisional family pension; and
 - (ii) the amount of hundred per cent of the gratuity after deducting therefrom the dues mentioned in Clause (b),

in the same manner as pay and allowances of the establishment are drawn by him.

(2) The Head of Office shall disburse the provisional family pension (including arrears, if any) and the gratuity immediately after the same have been drawn under sub-rule (1).

(3) The payment of provisional family pension shall continue for a period of six months from the date following the date of death of the Government servant unless the period is extended by the Accounts Officer under the proviso to sub-rule (1) of Rule 80-B.

(4) The Head of Office shall inform the Accounts Officer—

- (a) as soon as the gratuity has been paid to the claimant claimants; and
- (b) as soon as provisional family pension has been paid for a period of six months or for the period extended under the proviso to sub-rule (1) of Rule 80-B, as the case may be.

(5) If the claimant or any of the claimants desire the payment of provisional family pension or of gratuity or of both through money order or bank draft, the same shall be remitted to him or her through money order or bank draft at his own cost:

Provided that in the case of any claimant who is sanctioned provisional family pension not exceeding ¹[two hundred and fifty rupees inclusive of relief on family pension] per mensem, the amount of pension shall, at the request of the claimant, be remitted to him or her by money order at Government expense.

80-B. Authorization of final pension and balance of the gratuity by the Accounts Officer

(1) On receipt of the documents referred to in sub-rule (1) of Rule 80, the Accounts Officer shall, within a period of three months from the date of receipt of the documents apply the requisite checks and complete Section I of Part-II of Form 18 and assess the amount of family pension and gratuity:

Provided that if the Accounts Officer is, for any reason, unable to assess the amount within the period aforesaid, he shall communicate the fact to the Head of Office to continue to disburse the provisional family pension to the claimant for such period as may be specified by the Accounts Officer.

(2) (a) If the family pension is payable in his circle of accounting unit, the Accounts Officer shall prepare the pension payment order.

1. See GID below Rule 66.